



**COMMISSION MEETING  
MINUTES  
JUNE 12, 2023 – 7:00 P.M.  
BRIDGEVILLE PUBLIC LIBRARY & ZOOM**

A regularly scheduled meeting of the Commissioners of Bridgeville was held on June 12, 2023, at 7:00 PM, at the Bridgeville Public Library, and via Zoom.

The following were present:

Tom Carey	President
Tom Moran	President Pro Tempore
Marlene Saunders	Secretary
John Tomeski	Commissioner
Clifford Oliver	Commissioner
Bethany DeBussy	Town Manager
Greg Morris	Town Solicitor
Burke Parker	Chief of Police

**CALL TO ORDER:**

The meeting was called to order by Commission President Carey.

**QUORUM PRESENT:**

President Carey reported that a quorum was present to conduct Town business.

**APPROVAL OF AGENDA:**

A motion was made by Commissioner Saunders and seconded by Commissioner Moran to approve the agenda. Motion carried: 5 Yes votes, 0 No votes.

**APPROVAL OF MINUTES:**

A motion was made by Commissioner Moran and seconded by Commissioner Oliver to approve the May 8th Commission Meeting and May 25th and May 31st Budget Workshop minutes. An update to the attendees list was requested. Motion carried: 5 Yes votes, 0 No votes.

**CORRESPONDENCE:**

June 12, 2023

Commissioners received an invitation to the Town of Laurel's Fourth of July Celebration.

Commissioners were invited to attend the Heritage Shores US Navy Band Concert.

Commissioners were invited to a Juneteenth celebration on June 19th at the Library.

### **FINANCIALS STATEMENTS:**

Town Manager DeBussy read the following information from the May Financial reports:

#### Balance Sheet-

- General Fund-\$716,840.00
- All Accounts - \$8,804,607.00

#### Accounts Receivable - \$86,513.13

- Income - \$2,740,618.00
- Expenses - \$2,009,976.00

#### Accounts Payable-

- The Town paid bills totaling \$157,659.53 in May.

### **CITIZENS PRIVILEGE:**

Marge Gibson- 68 Emily's Pintail Drive, discussed the issue of a sinking water meter in the sidewalk in front of her property. Ms. Gibson stated she tripped over the sinking sidewalk/meter last month and suffered a cracked rib and bruising. Ms. Gibson spoke with a construction company regarding the repair and was told the only way to fix it was to start underground. Ms. Gibson requested information regarding the approval process of the construction for the meter pits/sidewalks on her street.

### **TOWN REPORTS:**

Town Department reports were reviewed and discussed by the Commissioners and Town Manager DeBussy. Due to several inquiries from residents, Town Manager DeBussy clarified that while the funding for the Villas at Heritage Shores is HUD funding, the properties will be market-rate rental townhomes.

### **OLD BUSINESS:**

No old business.

### **NEW BUSINESS:**

**Annual Presentation- Municap, Heritage Shores Special Tax District**

Representatives from Municap presented the bond report for FY24. Earlier in the day a presentation was held for residents to ask questions regarding the bond; Municap provided a brief recap of that meeting for the Commissioners. There was a motion made by Commissioner Moran to approve the Municap report, second by Commissioner Oliver; motion carried. 5 Yes votes, 0 No votes.

**Grant-In-Aid/Donations**

Bridgeville Outreach Ministry was asked to provide clarification for their previous request; no response has been received.

A motion was made by Commissioner Oliver to donate \$200 to Bridgeville Library, \$350 to Cornerstone Community from Commissioner Saunders' funds; \$200 to Heritage Shores Military Club, \$100 to Bridgeville Library, \$100 to Cornerstone Community, \$100 Woodbridge Youth Football from Commissioner Moran's funds; \$50 to Woodbridge Youth Football, \$50 to Cornerstone Community from Commissioner Carey's funds; seconded by Commissioner Tomeski. Motion carried. 5 Yes votes, 0 No votes.

**Misc.**

Commissioners were reminded the last Budget Workshop will be June 21st at 5pm at Town Hall.

**INTRODUCTION OF RESOLUTION/ORDINANCES:**

No new resolutions/ordinances.

**GOOD OF THE ORDER:**

Commissioner Moran requested an update on ARPA funds. Town Manager DeBussy stated it would be discussed during the Budget Workshop.

Commissioner Tomeski gave kudos to the Police Department for their hard work the last few weeks. There was also a request for an update on the LED lights. Town Manager DeBussy stated there is a meeting scheduled in the upcoming week regarding the project.

**EXECUTIVE SESSION:**

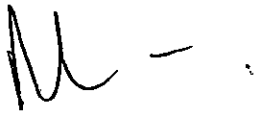
A motion was made to enter Executive Session at 7:35 pm by Commissioner Moran; seconded by Commissioner Tomeski. Motion carried. 5 Yes votes, 0 No votes.

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**ADJOURNMENT:**

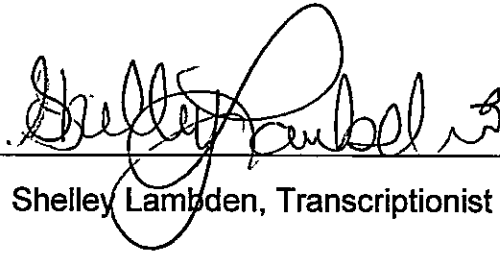
Motion to adjourn the meeting at 8:08pm by Commissioner Tomeski; seconded by Commissioner Moran. Motion carried, 5 Yes votes, 0 No votes.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'M -'.

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Marlene Saunders, Commission Secretary

A handwritten signature in black ink, appearing to be 'Shelley Lambden'.

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Shelley Lambden, Transcriptionist